



CONGRESSMAN TOM O'HALLERAN

Representing Arizona's 1st Congressional District

U.S. Service Academies Nomination Instructions and Checklist OHalleran.House.gov

All items are due by **NOVEMBER 12, 2021** for the academy class of 2026.

Note: Deadlines vary with each Congressional office.

Please do not wait until the deadline; we are accepting items now.

Return all requested materials to:

Academies.OHalleran@mail.house.gov

- ___ 1. Open a pre-candidate file with the academies of your choice via their respective websites.
- ___ 2. Complete, sign, and return the Congressman's application form obtained via his website.
- ___ 3. Submit an up-to-date, **official** high school transcript, and if applicable, **official** college transcripts. *Cumulative GPA, class rank, and official authentication are required.*
- ___ 4. Submit **up to four** letters of recommendation. *Letters of recommendation may not be provided by relatives of the applicant and must be signed by the person making the recommendation.*
- ___ 5. Submit **up to a two-page** résumé that includes academic, athletic, leadership, community involvement, and employment histories, as well as any other information you feel may be germane.
- ___ 6. Submit **up to a 1000-word** personal statement identifying why you want to attend a U.S. Military Service Academy.
- ___ 7. Submit an updated personal photo.
- ___ 8. Submit SAT and/or ACT test scores. *Take these exams as early and as often as possible. It is the applicant's responsibility to make sure an official copy of the test scores is sent by SAT or ACT or delivered with Official Authentication. Congressman O'Halleran's CODE: ACT #7224 & SAT # 5950.*

To be considered for a nomination and subsequently receive an interview with the Congressman's Nomination Review Board (NRB) items #2 through #8 must be completed and returned to the Congressman's office before the final deadline of **NOVEMBER 12, 2021**. *If you have fulfilled this requirement you will be scheduled for a personal interview with an NRB on a Saturday in mid to late November or early December.*

Interviews will be held virtually. Applicants selected for an interview will receive notice giving the time of their interview approximately two weeks prior to their interview date. Applicants are **required** to confirm their appointment time and **may not** request an alternative timeslot. We will accommodate appointments on a case-by-case basis but cannot make any guarantees of favorable outcomes.

Any inquiries should be directed to Congressman O'Halleran's Manager of Veteran & Military Services, Rudy Cota, via email at Rudy.Cota3@mail.house.gov or OHalleran.Academies@mail.house.gov or via telephone at (928) 210-8165.
(Please leave a message if unanswered)